



APA 2016

Awards in Predefined Areas

Guidelines for application letter from company

APPLICATION LETTER FROM COMPANY WITH APPLICATION TO APA 2016

A formal application letter containing an overview of all applications the company is submitting, both individually and as a participant in group applications, must be delivered by the application deadline. The application letter must contain the following:

1. Applicant and contacts
2. Form with list of applications
3. Map of applied area
4. Brief description of the application(s)
5. Copy of receipt for paid application fee

1. Applicant and contacts

State the company name, address and nationality, as well as the name, title, telephone number and email address of the contact person(s). At least two contacts should be available in Norway for Norwegian authorities throughout the application period until award.

2. Application list

Copy of table 6: “Application list from company”.

The applications should be listed in prioritised order, with information about the proposed operator and distribution of ownership interests. Table 6 is in the Excel workbook “CompanyInformation” on the NPD’s website at: <http://www.npd.no/tfo2016>. The worksheet can be completed in Norwegian or English when a selection does not have to be made from a drop-down menu. Additional rows can be added to the form.

Table 6: Application list from company

Correct name of company from list										
Priority (>0)	Application for Production License in blocks:	Region	If application for additional acreage ¹ , PL no.:	Participants (Correct name of company from list)	O P O/P ²	Participation share [%] ³ (0.00001 - 100)			Application delivered by: ⁴	Fee paid by: ⁴
						Preferred	Lower	Upper		
1										
2										
3										

¹ Additional acreage: where discoveries or mapped prospects extend into announced area from an existing production licence with the same licensee(s) and ownership interests, indicate licence number.

² O= operator, P= partner, O/P= no particular preference regarding operator or partner status.

³ The size of the ownership interests primarily preferred, as well as an upper and lower limit which the applicant can accept, in an interval between 0.00001 and 100%. **The ownership interests must be in accordance with the interests listed in the application summaries in each application.**

⁴ Place an X by the company actually delivering the application, individually or on behalf of the group. Place an X by the company that paid the application fee, individually or on the behalf of the group.

3. Map of the applied area

In applications a company submits itself, the applied for area and outline of the prospects and leads that are mapped, are shown on a map containing geographic coordinates, block number and scale.

Applications for stratigraphic production licences must include the stratigraphic interval that is applied for.

4. Summary of application(s)

Brief text which provides a background for what each application includes, with comments on priority, ownership interests and operator requests, as well as other issues the applicant wishes to express. The summary must be limited to no more than 1 page.

5. Receipt for paid application fee

A copy of the receipt must be enclosed with the application letter. If the company is participating in a group application and the fee is paid by one of the other group members on behalf of the group, this must be indicated by marking an X in the application form. A scanned copy of the receipt must be included as a separate file on memory stick. Name the file "Application fee_(block number)".

Submission and attachments

One copy of the application letter must be sent/delivered together with company information to the Ministry of Petroleum and Energy, and an identical copy must be sent/delivered to the Norwegian Petroleum Directorate. An electronic copy (pdf) of the application letter must be included on a memory stick with company information. The memory stick must be labelled with the company name. The application letter to the Norwegian Petroleum Directorate must be submitted both electronically on a memory stick that is securely fastened to the binder, and as a paper copy (in the binder).

Files on memory stick must be structured and named as indicated below:

Name of file	Format	Description
Application letter_"Company name"	PDF	Electronic copy of application letter
Company information_"Company name"	PDF	Electronic copy of company information
CompanyInformation	XLS	Excel workbook "CompanyInformation"
Application fee_"block number"	PDF	Receipt of paid application fee
Annual report_"company name"	PDF	Annual report
Quarterly statement_"date"	PDF	Latest quarterly financial report

APPLICATION LETTER TEMPLATE:

The Royal Norwegian Ministry of Petroleum and Energy
 Akersgata 59 (R5)
 P.O. Box 8148 Dep
 0033 OSLO

Awards in predefined areas 2016 (APA2016) – Application for award of production licences**1. Applicant name:**

Address:

Nationality:

Contacts: name – title – telephone number - email

Suggested text: Reference is made to the Ministry of Petroleum and Energy's announcement of Award of Predefined Areas 2016 (APA 2016) on 17.3.2016. (Applicant name) hereby applies for a production licence in XX areas (see form below), distributed over XX new licences (potentially XX additional acreage to existing licences):

2. Application list: (ref. Item 8 b) in the Invitation to apply for production licence for petroleum)

Correct name of company from list		Vårt selskap AS							Application delivered by: ⁴	Fee paid by: ⁴
Priority	Application for Production License in blocks:	Region	If application for additional acreage ¹ , PL no.:	Participants (Correct name of company from list)	O P O/P ²	Participation share [%] ³ (0.00001 - 100)				
						Preferred	Lower	Upper		
1	16/7	North Sea		Selskap A	O	60	50	70	X	X
				Vårt selskap AS	P	40	30	40		
2	7119/11	Barents Sea		Vårt selskap AS	P	20	15	40	X	X
				Vårt selskap AS	O	59,10	-	-	X	X
3	6406/1	Norwegian Sea	PLxxx	Selskap C	P	7,90	-	-		
				Selskap D	P	33,00	-	-		

Selskap = Company

Vårt selskap AS = Our company AS

¹ Additional acreage: where discoveries or mapped prospects extend into announced area from an existing production licence with the same licensee(s) and ownership interests, indicate licence number.

² O= operator, P= partner, O/P= no particular preference regarding operator or partner status.

³ The size of the ownership interests primarily preferred, as well as an upper and lower limit which the applicant can accept, in an interval between 0.00001 and 100%. The ownership interests must be in accordance with the interests listed in the application summaries in each application.

⁴ Place an X by the company actually delivering the application, individually or on behalf of the group. Place an X by the company that paid the application fee, individually or on the behalf of the group.

3. Brief description of applications:

Example of text: Priority 1 includes the eastern part of block 16/7 where our company, together with Company A, has mapped the Karlsvogna prospect at an Upper Triassic level. Priority 2 is an area in the Barents Sea southwest of Snøhvit, where our company is applying for participation as a partner with a desired ownership interest of 20%. Priority 3 is an application for additional acreage to PLxxx, where interpretation of new seismic shows that the Mitten prospect, scheduled to be drilled in 2018, reaches out into open area.

Any other conditions the applicant wishes to express (up to 1 page).

Documents submitted by applicant:

Application priority 2: block 7119/11

Application priority 3: block 6406/1, additional acreage to PLxxx

Documents submitted by partner

Application priority 1: block 16/7 delivered by Company A

4. Attachment:

Copy of receipt confirming paid application fee for application in block 7119/11 and 6406/1.